



**TOWN OF TRUMBULL, CONNECTICUT  
REQUEST FOR PROPOSAL (RFP)  
REVALUATION SERVICES - 2010**

**RFP #5790 DUE: December 3, 2008 at 3:00 PM**

**A. GENERAL INFORMATION AND REQUIREMENTS**

1. This project includes the complete reappraisal, revaluation, of all taxable and tax exempt real estate within the corporate limits of the TOWN OF TRUMBULL, CONNECTICUT. Such revaluation shall be in compliance with §12-62, as amended by P.A. 06-148.
2. Proposals may be made on either: Section 1, residential and residential vacant land and or Section 2 commercial, industrial, public utility and vacant land coded as commercial, industrial, public utility. If you will provide a reduced price for doing both then that amount should be indicated. If only a combined proposal is provided it will be assumed you are unwilling to separate the two. In this case you will be excluded from consideration should the town decide to split the project.
3. The successful Contractor shall work with all the software, operating systems, databases, and furnish labor, materials, supplies and equipment and perform all work for the project in strict accordance with the hereinafter listed specifications.
4. All work will be carried out and all forms, materials, and supplies utilized in this project shall conform to and be carried out in accordance with the requirements of the Secretary, Office of Policy and Management, the Performance Based Standards, and the Connecticut General Statutes pertaining hereto, and shall be subject to the direct supervision and approval of the ASSESSOR of the TOWN OF TRUMBULL, CONNECTICUT.
5. The values to be determined shall be the full fair market value as defined in Section 12-63 of the Connecticut General Statutes and shall be based upon recognized methods of appraisal and conform to Uniform Standards of Professional Appraisal Practices, as required by Connecticut General Statutes for the licensing and certification of all individuals involved in the appraisal of real estate. Assessments shall be at 70% of the full fair market value.
6. The Revaluation Project will cover and include all taxable and tax exempt real property in the TOWN OF TRUMBULL.
7. EFFECTIVE DATE  
The results of this revaluation shall be for the October 1, 2010 Grand List.
8. TOWN DATA
  - a. The last complete interior and exterior inspected revaluation was effective as of October 1, 2005.
  - b. The estimated population is 35,000.
  - c. The area of the TOWN is 23.3 square miles.

- d. The TOWN has a Selectman, Town Council, Board of Finance form of government.
  - e. The total parcel count for October 1, 2008 is 13,008.
  - f. Administration\Tax Billing System is Quality Data Service.
  - g. CAMA System is Vision 6.4.
- 9) The CONTRACTOR shall value all newly constructed improvements created on or before October 1, 2010, or those incomplete as of this valuation date, and these parcels shall be included in the contract price and valued in the same manner as stated above, and as provided hereinafter.
- 10) The Town of Trumbull Tax Assessor will request rent rolls and income/expense data from Trumbull taxpayers. The selected respondent shall be required to assimilate this data with supplementary data from other area towns to arrive at standard rental rates and operating income ratios to complete the income approach to value, as appropriate.
- 11) The Town of Trumbull Tax Assessor shall make available all Trumbull sales data to the selected contractor to facilitate the comparable sales approach. The selected contractor shall provide sales data from other area towns to finalize any assessments established on the basis of comparable sales.

**1. TERMS OF ENGAGEMENT**

It is anticipated that the aforementioned functions shall be performed between **July 1, 2010 and October 15, 2010**. All newly established values shall be completed by **October 15, 2010** and Taxpayer hearings shall take place during a period of **six (6) weeks**.

**C. PREPARATION OF PROPOSALS**

- 1) One (1) ORIGINAL and **three (3) EXACT COPIES** of your proposal shall be submitted. All proposals should be submitted in a clear, concise and legible manner to permit proper evaluation.
- 2) Respondents may also submit, under separate cover with their proposal, any additional reports and documents that are necessary to meet the requirements (deliverables) of this request.
- 3) If a proposal does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.

**D. PROPOSAL SUBMISSION**

Proposals are to be submitted in a sealed envelope and addressed as follows:

**RFP # 5790 Due: December 3, 2008 Attn: Purchasing Agent**  
**Town of Trumbull**  
**5866 Main Street**  
**Trumbull, CT 06611**

Please be advised that the person(s) signing the formal proposal must be authorized to contractually bind your firm with regard to prices and related contractual obligations.

**E. PROPOSAL TIME**

Proposals shall be received at the office of the Purchasing Agent, Trumbull Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.

A proposal may be withdrawn at any time prior to the above scheduled date. A proposal received after the above scheduled date and time shall not be considered or opened.

#### **F. TOWN OPTIONS**

The Town reserves the right to reject any or all proposals and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.

#### **G. TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in proposal prices. A Town Tax Exemption Certificate shall be furnished upon request.

#### **H. INQUIRIES**

All inquiries regarding the technical nature of this request may be directed to You may direct all tax assessment related questions concerning your proposal, to **Ross Murray, Tax Assessor, (203) 452-5015** or email [rmurray@trumbull-ct.org](mailto:rmurray@trumbull-ct.org) all other questions may be directed to **Robert J. Chimini, Purchasing Agent (203.452.5042)**. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all respondents will be made available in writing or by Fax as appropriate to all respondents.

Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the respondents to clarify the provisions of this request. The Town further reserves the right to request additional information at any time after proposals are opened.

#### **I. AWARD AND AUTHORITY**

The purchasing authority of the Town shall issue notification of award in writing.

#### **J. PRICING**

All pricing quoted is to remain firm fixed for a period of eighteen (18) months from closing date of proposal. Special Consideration will be given to responses with extended firm price dates.

#### **K. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any contractor or subcontractor of the Town offers and agrees to assign to the public purchasing body all rights, title and interest in and to all causes of action it may have under Sec. 4 of the Clayton Act, 15 U.S.C. Section 15 or under Chapter 624 of the General Statutes of Connecticut arising out of the purchase of services, property or intangibles of any kind pursuant to a public purchase contract or subcontract. This assignment shall be made and become effective at the time the public purchasing body awards or accepts such contract, without further acknowledgment by the parties.

#### **L. HOLD HARMLESS CLAUSE**

Any contractor or subcontractor of the Town agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this request and subsequent

Contract, whether or not due in whole or in part of any act, omission or negligence of the Town or any of its representatives or employees.

**M. WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

**N. INSURANCE**

**(SEE APPENDIX A of this Request for specific information regarding Insurance requirements)**

The successful respondent shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with an Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

**O. ADDENDUMS**

**It is the sole responsibility of the parties interested in submitting a proposal to verify any addendums that may have been issued relating to this request prior to final submission of a proposal. Any notice of addendum shall be published on the Town website - Purchasing Department "Bid Notices". Failure to submit a proposal that does not address changes or addendums may result in disqualification of a proposal.**

## APPENDIX A

### INSURANCE EXHIBIT - PROFESSIONAL SERVICES

The professional individual or firm shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from, or be in connection with the performance of the work hereunder by the individual or the firm, his agents, representatives, or employees. The cost of such insurance shall be included in the proposal.

For the purpose of this clause, the term "professional individual or firm" shall also include the individual's or firm's respective officers, agents, officials, employees, volunteers, boards and commissions.

#### **A. Minimum Scope and Limits of Insurance**

1. Broad Form Comprehensive General Liability \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, property damage, and products / completed operations.
2. Automobile Liability \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
3. Umbrella Liability \$1,000,000 per occurrence, following form.
4. Workers' Compensation Limits as required by State of Connecticut Labor Code
5. Employers' Liability \$100,000 each accident \$100,000 disease/policy limit \$100,000 disease/each employee
6. Professional Liability (if used on a claims-made basis, insurance coverage shall be maintained for the duration of the contract and for two (2) years following contract completion.) \$1,000,000 per occurrence \$1,000,000 aggregate.
7. Personal Property Coverage
8. Adequate insurance to cover the value of personal property (including but not limited to, personal computers) belonging to the Auditor while located on Town property, while in use or in storage, for the duration of the contract.

#### **B. Aggregate Limits**

Any aggregate limits must be declared to and be approved by the Town. At the option of the Town, the insurer shall increase or eliminate the aggregate limit and notify the Town of any erosion of aggregate limits.

#### **C. Deductibles and Self-Insured Retention's**

Any deductibles or self-insured retention's must be declared to and be approved by the Town. At the option of the Town, the insurer shall reduce or eliminate such deductibles or self-insured retention's as regards the Town or the Auditors shall procure a bond which guarantees payment of the losses and related investigations, claims administration and defense expenses. At no time will the Town be responsible for the payment of deductibles or self-insured retention's.

#### **D. Notice of Cancellation or Non-renewal**

Each insurance policy required by this Exhibit shall be endorsed to state that coverage shall not be suspended, voided, canceled, or reduced, either in coverage or in limits, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Town.

#### **E. Other Insurance Provisions**

The policies are to contain, or be endorsed to contain, the following provisions;

**1. Liability, (General, Automobile, Professional) Coverage;**

- a. "The Town of Trumbull and its respective officers, agents, officials, employees, volunteers, boards and commissions" are to be **named as additional insured** with regards to liability arising out of activities performed by or on behalf of the Auditor; products and completed operations of the Auditor; premises owned, leased or used by the Auditor. The coverage shall contain no special limitations on the scope of protection afforded to the Town.
- b. The Auditor's insurance coverage shall be the primary insurance as regards the Town. Any insurance or self-insurance maintained by the Town shall be in excess of the Auditor's insurance and shall not contribute with it.
- c. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the Town.
- d. Coverage shall state that the Auditor's insurance shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of the insurer's liability.

**2. Workers' Compensation and Employer's Liability Coverage**

- a. The insurer shall agree to waive all rights of subrogation against the Town for losses arising from the work performed by the Auditor for the Town.
- b. If State statute does not require the Auditor to obtain Workers' Compensation insurance, then the Auditor shall furnish the Town with adequate proof of the self-employment status/ The Auditor agrees to waive all rights of claims against the Town for losses arising from the work performed by the Auditor. In the event that during the contract this self employment status should change, the Auditor shall immediately furnish proper notice to the Town and a certificate of insurance indicating that Workers' Compensation insurance and Employer's Liability coverage has been obtained by the Auditor as required by this Exhibit.

**F. Acceptability of Insurers**

- a. Insurance is to be placed with insurers which have a Best's rating of at least A.
- b. Insurance companies must either be licensed to do business in the State of Connecticut or be deemed to be acceptable by the Town's Finance Director.

**G. Verification of Coverage**

The Auditor shall furnish the Town with certificates of insurance effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Finance Director before work commences. Renewal of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the rights to require complete, certified copies of all required policies, at any time.

All insurance documents required by this Exhibit shall be mailed to the Director of Finance.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_

\_\_\_\_\_

Date

Telephone/Fax

**APPENDIX B**  
*SAMPLE REVALUATION AGREEMENT*

**AGREEMENT BETWEEN  
THE TOWN OF TRUMBULL  
AND  
SELECTED RESPONDENT**

**FOR THE COMPLETE REAPPRAISAL AND  
REVALUATION OF REAL PROPERTY (TAXABLE AND EXEMPT)  
LOCATED WITHIN THE CORPORATE LIMITS OF  
THE TOWN OF TRUMBULL, CONNECTICUT  
EFFECTIVE OCTOBER 1, 2010**

This agreement, made this day \_\_\_\_\_ of \_\_\_\_\_, 2009, by and between the Town of Trumbull, hereinafter referred to as TOWN, a municipal corporation, located in the, state of Connecticut, hereinafter termed the TOWN having been so duly authorized, and *Selected respondent* hereinafter termed the CONTRACTOR.

**WITNESSETH THAT:**

**WHEREAS**, the **TOWN**, through its Tax Assessor, plans to undertake a complete revaluation update of all real property located within corporate limits of the TOWN; and,

WHEREAS, the CONTRACTOR is to assist the Assessor in making such reappraisal and revaluation and represents that it is experienced and qualified to carry on such work, and is familiar with the recognized appraisal practices and with standards required for determining ad valorem values for assessment purposes.

NOW, THEREFORE, the TOWN and the CONTRACTOR, for the consideration and under the conditions hereinafter set forth, hereby agree as follows:

**1. ENGAGEMENT OF CONTRACTOR**

- A. The TOWN hereby engages the CONTRACTOR, and the CONTRACTOR hereby agrees to make a complete reappraisal and revaluation of all non residential and all large vacant residential real property located within corporate limits of the TOWN and to perform all the services and furnish all the records, materials, forms and supplies required by and in complete accordance with the Contract Specifications, as detailed in the TOWN Request for Proposal (Number 5281) titled Revaluation 2000, a copy of which is attached hereto and made a part hereof, and all such labor, records, materials, forms and supplies to comply with the requirements of the pertinent Connecticut General Statutes and Special Acts, pertinent Regulation of Connecticut State Agencies, pertinent rulings of the Secretary of Office of Policy and Management, pertinent ordinances and agreements of the TOWN, and pertinent decisions of several courts.
- B. The Terms and conditions of the Agreement between the TOWN and the CONTRACTOR are set forth in the following document:

1. This agreement dated \_\_\_\_\_ day of \_\_\_\_\_, 2010.
2. The TOWN Request for Proposal (RFP 5790) titled Revaluation 2010, the TOWN Exhibit 3, which is incorporated herein by reference. The CONTRACTOR agrees to the terms and conditions set forth in the aforementioned Request for Proposal including but are not limited to the following:

**a) INSURANCE**

The CONTRACTOR shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with an Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

- Worker’s Compensation
- Contractor’s Public Liability and Property Damage
- Automobile Insurance

General Liability	Each Person	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage Liability		\$1,000,000	\$1,000,000
Personal Injury Liability		\$1,000,000	\$1,000,000
<u>Comprehensive Automobile Liability</u>			
Bodily Injury	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage		\$1,000,000	\$1,000,000

Such policies shall provide that no coverage shall be changed or cancelled unless thirty- (30) day’s prior notice of such change or cancellation shall be made to the owner. Such notice shall be made by registered mail; postage prepaid, to the Purchasing Agent, Town of Trumbull, Town Hall, Trumbull, Connecticut 06611.

In the event of cancellation, the contractor shall cease all operations on or before the effective date of said cancellation and he shall not commence work again until he has obtained replacement insurance and has delivered a Certificate of Insurance to the office of the Owner’s Purchasing Department.

**b) HOLD HARMLESS**

The Contractor further agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

**c) WORK REGULATIONS AND STANDARDS**

All work performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

**d) PERFORMANCE BOND**

The Town requires that the CONTRACTOR shall furnish a Performance Bond to the Town, in the amount of **FIFTY** percent (**50%**) of the contract amount as a guarantee that, if a contract is awarded, satisfactory service, labor and performance shall be provided to the Town to fulfill the requirements and obligations set forth in this request.

3. The Proposal from Selected respondent Systems and Service attached and incorporated herein by reference, in which the CONTRACTOR agrees to provide the revaluation services as requested in the TOWN Request for Proposal (Number 5281). Said revaluation services are to be performed on the properties as detailed in the TOWN Exhibits 2A, 2B, 2C, 2D, 2E, 2F and 2G attached hereto by reference and incorporated as part of this Agreement.

**4. COMMENCEMENT AND COMPLETION DATES**

- a. The CONTRACTOR agrees to commence the work on or before \_\_\_\_\_.
- b. The CONTRACTOR agrees to complete the work through the informal public hearing on or before \_\_\_\_\_.
- c. The CONTRACTOR agrees to adhere to the Time Schedule for the revaluation project as set forth in this Contract and acknowledges that time is of the essence with respect to the performance of its services.

**5. COMPENSATION**

The TOWN agrees to pay the CONTRACTOR the total sum of \$\_\_\_\_\_ as compensation for the CONTRACTOR'S services. The CONTRACTOR and the TOWN agree that the methods of billing and payments shall be progress billing, terms 30 days net upon presentation of an original invoice to the TOWN.

**6. TRANSFER, ASSIGNMENT AND SUBLETTING OF CONTRACT**

The CONTRACTOR agrees that it shall not transfer, assign, or sublet the contract, or any part therein, or any interest therein without first receiving prior written approval from the TOWN and the bonding company, and further agrees that any such assignment or transfer without prior written approval by the TOWN and bonding company shall not release the CONTRACTOR from any responsibility or liability as set forth in this contract and specifications.

Nothing contained in this Contract or Contract Specifications shall be deemed to create any contractual relationship between any subcontractor and the TOWN.

**7. INDEMNIFICATION AND CONDITIONS**

- a) The CONTRACTOR is an independent contractor and, as such, is not and shall be construed to be an agent or employee of the TOWN of Trumbull. The CONTRACTOR further agrees to indemnify, hold harmless and defend the TOWN at the CONTRACTOR'S expense from and against any and all liability for loss, damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, or cost and expenses for, or on account of, any patented or copyrighted equipment, materials, articles or processes used in the performance of this Contract.
- b) Upon execution of this Contract, and thereafter no less than fifteen (15) days prior to the expiration date of any insurance policy delivered pursuant to this Contract, the CONTRACTOR shall deliver to the TOWN a certificate(s) of insurance to show compliance with specifications.

- c) Each policy of insurance shall be issued by financially responsible insurers duly licensed to do business in the State of Connecticut. The insurers shall be acceptable to the TOWN and shall have an A.M. Best Company rating of "A+" or better.
- d) Each policy of insurance shall include a waiver of subrogation in favor of the TOWN and shall provide no less than thirty-(30) days notice to the TOWN in the event of a cancellation or change in conditions or amounts of coverage.
- e) The CONTRACTOR will promptly notify the TOWN of any claim or case formally brought against the CONTRACTOR.

**8. MISREPRESENTATION OR DEFAULT**

The TOWN may void this Contract if the CONTRACTOR has materially misrepresented any fact or defaults on any contract with a Connecticut municipality.

**9. CANCELLATION**

If the CONTRACTOR does not pay its debts as they shall become due, or if a receiver shall be appointed for its business or its assets and not voided within thirty days (30) days, or if the CONTRACTOR shall make an assignment for the benefit of creditors, or otherwise, or if interest herein shall be sold under execution or if it shall be adjudicated insolvent or bankrupt then and forthwith thereafter, the TOWN shall have the right at its option and without prejudice to its right here under to terminate the Contract and withhold any payment due.

If the CONTRACTOR fails to perform this Contract in accordance with its terms or if the TOWN doubts that the CONTRACTOR'S work is progressing in such a manner as to ensure compliance with the schedule of completion dates set forth in the Contract Specifications and any addendum thereto, the TOWN shall have the right, in addition to all other remedies it may have, upon seven (7) days written notice to the CONTRACTOR and its surety bonding company, to declare the contract in default and thereby terminated, and to award the Project or the remaining work thereof, to another contractor. If this termination clause is invoked, the CONTRACTOR'S agents and employees shall, at the Assessor's direction vacate in an orderly fashion office space provided by the TOWN, leaving behind all records, properly filed and indexed, as well as other property of the TOWN. Any funds held by the TOWN under the Contract shall become the property of the TOWN to the extent necessary to reimburse the TOWN for its costs in obtaining another contractor and supervising the transition. Termination of this CONTRACT and retention of funds by the TOWN shall not preclude the TOWN from bringing an action against the CONTRACTOR for damages or exercising any other legal, equitable, or contractual rights the TOWN may possess in the event of the CONTRACTOR'S failure to perform.

IN WITNESS HEREOF THE TOWN OF TRUMBULL, CONNECTICUT AND SELECTED RESPONDENT SYSTEMS AND SERVICE HAVE EXECUTED THIS CONTRACT ON THE DATE FIRST ABOVE-MENTIONED ABOVE.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone/Fax

**MS1 REPORT TRUMBULL, CT**

PROPERTY TYPE	PAR-CEL COUNT	ACRE-AGE	LAND VALUE	BUILDING VALUE	TOTAL VALUE	USE CODES
Residential Improved	11,281	8,106	1,827,529,900	1,914,058,300	3,741,588,200	101,102,103,104,107,108,109,110,201,207,122,101X,1,07x
Residential Vacant	426	525	37,815,600	193,200	38,008,800	100,100X,130,131
Residential Mobile Home	0	0	0	0	0	106
Residential Condo	680	0	0	172,542,500	172,542,500	105,105X
Residential Apartments	2	42	6,660,000	20,793,000	27,453,000	111,112,112X
Commercial Improved	236	442	93,797,640	378,711,660	472,509,300	30XX,31XX,32XX,33XX,34XX,35XX,36XX,37XX,38XX
Commercial Vacant	13	36	4,074,700	10,294,600	14,369,300	39XX
Industrial Improved	28	147	31,170,600	115,722,400	146,893,000	40XX,41XX
Industrial Vacant	10	19	2,786,300	35,000	2,821,300	44XX
Utilities	12	32	3,871,900	1,678,500	5,550,400	42XX,43XX
Exempt	304	2,863	129,000,500	186,653,600	315,654,100	9XXX
Forest	8	157	20,800	0	20,800	610
Tillable A	0	0	0	0	0	710
Tillable B	4	43	21,700	0	21,700	711
Tillable C	1	2	800	0	800	712
Tillable D	0	0	0	0	0	713
Orchards	0	4	3,100	0	3,100	714
Pasture	0	0	0	0	0	715
Swamp/Ledge	0	0	0	0	0	716
Woodland/Forest	0	0	0	0	0	717
Open Space	2	5	3,800	0	3,800	800
	0	0	0	0	0	
UNKNOWN	0	0	0	0	0	XXXX
<b>Totals</b>	<b>13,007</b>	<b>12,423</b>	<b>2,136,757,340</b>	<b>2,800,682,760</b>	<b>4,937,440,100</b>	

**TOWN OF TRUMBULL, CONNECTICUT  
REQUEST FOR PROPOSAL (RFP)  
REVALUATION SERVICES - 2010  
RFP #5790 DUE: December 3, 2008 at 3:00 PM**

**PROPOSAL**

**THE UNDERSIGNED AFFIRMS AND DECLARES** that this proposal is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this proposal for the request noted above and certifies that this proposal meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate proposals are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all proposals or waive any formalities in this request. The proposed rates and discounts as follows:

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PROPOSAL</b>
1A	Residential Properties	\$
1B	Residential Vacant Land	\$
	<b>TOTAL 1A - 1B</b>	<b>\$</b>
2A	Public Utility Properties	\$
2B	Commercial and Industrial Properties	\$
2C	Commercial and Industrial Vacant Land	\$
2D	Town-owned Exempt Properties	\$
2E	State-owned Exempt Properties	\$
2F	Other Exempt Properties	\$
	<b>TOTAL 2A - 2F</b>	<b>\$</b>
	<b>TOTAL FOR COMBINED SECTIONS</b>	<b>\$</b>

Are you willing to accept just Section 1 or Section 2 \_\_\_\_\_ Yes \_\_\_\_\_ No

The above prices are Firm and shall remain in effect for \_\_\_\_\_ days.

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signed by (Print or Type)

\_\_\_\_\_  
Official Title

\_\_\_\_\_

\_\_\_\_\_

Date

Telephone/Fax